



Job Opportunity
April - 2019
Cost Accountant/Analyst
Location: San Diego, CA

Purpose of role:

FLSA: Exempt

Responsible for maintenance, analysis, and reporting of product and production costs. Position reports to: Accounting Manager.

1. Prepare annual cost of sales / gross margin budget.
2. Analyze, recommend, and implement changes to control processes and costing methodology.
3. Prepare monthly journal entries as they relate to cost and inventory.
4. Prepare monthly reconciliations that support cost and inventory data against the general ledger, or relevant sub-ledger.
5. Provide related departmental assistance as needed, and/or complete other tasks as assigned by supervisor.
6. Set up product costs in ERP system. Review & update components and their costs, bill of materials, bill of operations. Regularly update cost for new and existing products.
7. Train/coach manufacturing/production personnel in labor costing.
8. Review and analyze variances, identify products where BOMs may require alteration. Collaborate with production department to review/verify variances. Monitor and manage direct labor, direct machine, fixed and variable overhead rates, as well as raw material costing.
9. Communicate cost data to decision makers. Prepare ad hoc cost analysis, break even & ROI analysis for sales opportunities.

JOB SPECIFICATIONS:

1. College degree in accounting, finance, or related field, and minimum of three (2-3) years related experience. In lieu of degree, a minimum of seven (7) years progressively responsible related experience.
2. Demonstrated knowledge and experience in a manufacturing environment utilizing a standard costing system.
3. Demonstrated knowledge of personal computer software in a business environment, including word processing, spreadsheet, and scheduling applications. Microsoft Office preferred. Strong MS Excel Skills required, MS Access helpful.
4. Ability to communicate clearly and concisely, in both written and verbal format.
5. Possess interpersonal skills, including the ability to work with both internal suppliers and customers at all employee levels.
6. Analytical and problem solving skills.
7. Good organizational skills and ability to manage multiple tasks and prioritize time.
8. Must be bilingual (English/Spanish).
9. Will be required to travel accompanied in company vehicles to the company's manufacturing plant in Tijuana, Mexico.

Come and be part of a growing and innovative organization!

Interested parties please send Cover Letter and Resume, including salary requirements, Resume with salary requirements to:

careers@biotix.com

Subject Line: CA/Analyst

Biotix offers a competitive compensation package, including benefits and more!

We are an equal opportunity employer, encourage diversity and innovation!

No Calls – No Recruiters/Agencies please.