



**Job Opportunity at Biotix  
Head of Finance  
San Diego, California**

***No relocation available for this job/Preference to local candidates will be granted.***

**Biotix, Inc.** Headquartered in the heart of San Diego's biotech community has an immediate opening for a **Head of Finance**.

Biotix is a world-class manufacturer of laboratory consumables and liquid handling solutions. We have developed over 100 innovative new products, supported by 30 patent submissions, to serve life science, clinical, pharmaceutical and biotechnology laboratories. A core value at Biotix is to foster collaborative relationships with customers and partners. By truly understand the changing dynamics and unmet needs of the scientific community; we are able to surpass industry standards for the quality and performance of its products, services and support.

***Biotix was acquired by METTLER TOLEDO in October 2017.***

METTLER TOLEDO (MT) is a global manufacturer and marketer of precision instruments for use in laboratory, industrial and food retailing applications. The Company has strong worldwide leadership positions in multiple product markets. In addition to a broad product offering, they have one of the largest global sales and service organizations among precision instrument companies.

Mettler is recognized as one of the world's best companies in the laboratory products market.

**Head of Finance at Biotix, Inc.** will be a key business partner for senior management, influencing decision-making, identifying finance priorities, and supporting the business with financial analytics, business insights, and ad-hoc reporting. The Head of Finance will also be an efficient and reliable interface within the finance community of Mettler Toledo, in particular with the finance and accounting teams based in the U.S.A. The Head of Finance will report to the current CEO of Biotix. The position will also partner with the Head of Operations, Head of Technology & Innovation and other functional leadership roles to drive business performance, which includes a manufacturing plant located in Tijuana, Baja California – Mexico.

**Key Responsibilities Include:**

Be a key member of the senior management leadership team. Provide senior management with advice on the financial implications of business activities, be a challenger and proactive supporter to the business needs with regards to meaningful financial data appropriate to drive actions and improve performance. Routinely communicate business and product center financial and operational performance trends, historical and forecasted, using appropriate metrics. Suggest trends, resulting implications, key actions, and strategic implications. Coordinate the capital spending review process for the company. Prepare presentations in support of monthly/quarterly results. Manage and oversee processes for financial forecasting, budgets and consolidation and reporting. Manage cost center budgets, lead review meetings, and provide variance analysis to senior leadership, when needed. Develop analytics and ROI models for business spending, communicate them to the functions, and monitor progress against goals. Analyze current and past trends in key performance indicators including

all areas of revenue, cost of sales, expenses and capital expenditures- Lead the development of current (and new) product standard costs & the annual revision of all standard costs- Establish and maintain internal controls to support financial infrastructure- Manage all financial audits- Plan and manage budget. Ensure timely and monthly, HY, and FY financial closings- In the future an interface in support of SAP implementation will be key for this role. Work with Mettler Toledo finance and accounting team members to insure accurate and timely accounting transaction postings and compliance to the SOX requirements.

**Job Requirements:**

- Bachelor's degree in Accounting or Finance: MBA and/or CPA highly desirable (not required but preferred).
- Minimum of 5 years of progressively responsible senior-level experience in accounting management with a publicly held company.
- Demonstrated experience working with a multi-national manufacturing company (Life Sciences industry preferred, but not required).
- Minimum of 5 years of supervisory/visible leadership experience including a similar range of staff. Demonstrated ability to effectively staff, train, motivate, evaluate and lead others.
- Demonstrated ability to supervise staff across multiple global locations.
- Financial analysis experience in all finance areas: Manufacturing, R&D, Sales and Marketing and G&A.
- Experience with SAP implementation is key. 3 -5 years cost accounting in SAP instrument production.
- Extensive reporting experience including development of cockpit charts, performance criteria, etc.
- Leadership role with full responsibility for the outcome of a project or projects.
- Minimum of 5 years exp. performing various accounting functions (i.e., internal control, transaction processing, general ledger, preparation of accounting reports, budgeting / forecasting, cash management, cost accounting, auditing, corporate taxation, payroll, purchasing, accounting information systems, SEC filings, etc.) with an overall understanding of each functional area. Demonstrated expertise in knowledge, understanding, and use of Generally Accepted Accounting Procedures (GAAP).
- Excellent verbal, written and interpersonal communication skills. Ability to present information in a clear, concise manner, appropriate to the level of the audience.
- Excellent statistical, analytical, and mathematical skills.
- Demonstrated expertise with personal computer software in a business environment, with particular proficiency with spreadsheet and graphics packages. Microsoft Office Suite.
- Ability to travel to meet the needs of the position (10%).

Come and be part of a growing and innovative organization!  
Interested parties please send Cover Letter and Resume: [careers@biotix.com](mailto:careers@biotix.com)

**Subject Line: Head of Finance**

Biotix offers a competitive salary, benefits and more!  
We are an equal opportunity employer, encourage diversity and innovation!  
Relocation assistance not available.  
No Calls – No Recruiters/Agencies please.